

1 **WILTON-LYNDEBOROUGH COOPERATIVE**  
2 **SCHOOL BOARD MEETING**  
3 **Tuesday, March 19, 2019**  
4 **Lyndeborough Central School-Multipurpose Room**  
5 **6:30 p.m.**  
6

7 Present: *Matt Ballou, Alex LoVerme, Miriam Lemire, Joyce Fisk, Carol LeBlanc, Jonathan Vanderhoof, Mark*  
8 *Legere, Tiffany Cloutier-Cabral and John Clark*  
9

10 *Superintendent Bryan Lane, Principal Brian Bagley, Director of Student Support Services Betty Moore, and Clerk*  
11 *Kristina Fowler*  
12

13 **I. OATH OF OFFICE-Mary Jane Ryan, School District Clerk**

14 The following members were sworn in by Ms. Ryan; School Board: Ms. Cloutier-Cabral, Mr. Clark and Mr. Legere  
15 and Budget Committee: Mr. Adam Lavallee and Mr. Jeffrey Jones.  
16

17 **II. CALL TO ORDER-Bryan K. Lane, Superintendent of Schools**

18 Superintendent Lane called the meeting to order at 6:30pm.  
19

20 **III. ELECTIONS/APPOINTMENTS**

21 **a. Elections**

22 **i. School Board Chairman**

23 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to nominate Mr. Ballou as School Board*  
24 *Chairman.*

25 *Voting: seven ayes; one nay from Mr. Vanderhoof, one abstention from Mr. Ballou, motion carried.*  
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27 The meeting was turned over to Chairman Ballou.  
28

29 **ii. School Board Vice Chairman**

30 *A MOTION was made by Mr. Legere and SECONDED by Mr. Vanderhoof to nominate Mr. LoVerme as School*  
31 *Board Vice Chairman. \**  
32

33 *A MOTION was made by Ms. Lemire and SECONDED by Ms. Fisk to nominate Ms. LeBlanc as School Board Vice*  
34 *Chairman.*  
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36 *\*Voting: six ayes, two nays from Ms. Fisk and Ms. Lemire, one abstention from Chairman. Ballou, motion carried.*  
37

38 **b. Appointments**

39 **i. Treasurer**

40 **ii. School District Clerk**

41 *A MOTION was made by Ms. Fisk and SECONDED by Mr. LoVerme to appoint Ms. Cindy Marzella as School*  
42 *District Treasurer and Ms. Mary Jane Ryan as School District Clerk.*

43 *Voting: all ayes; motion carried unanimously.*  
44

45 **iii. Committees**

46 Chairman Ballou reminded members per the policy, committee selection is considered a clean slate. The following  
47 committees are considered standing committees: policy, strategic planning, facilities and negotiations.  
48

49 The following members volunteered for the **Strategic Planning Committee**: Ms. LeBlanc, Ms. Cloutier-Cabral, and  
50 Ms. Lemire.  
51

52 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Lemire to nominate Mr. Vanderhoof as **budget***  
53 ***committee liaison.***

54 *Voting: all aye; motion carried unanimously.*  
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56 The group was reminded that the budget committee liaison is a voting position.

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The following members volunteered for the **Negotiations Committee**: Ms. Lemire, Mr. Vanderhoof and Mr. LoVerme.

The following members volunteered for the **Policy Committee**: Mr. Legere, Ms. LeBlanc and Chairman Ballou.

The following members volunteered for the **Facilities Committee**: Mr. Clark, Ms. Fisk, Mr. Legere and Ms. LeBlanc.

Mr. Legere wishes to step off from the Joint Loss Management Committee due to time of the day the meetings are held. It was noted, this is not a standing committee and can be discussed at another time.

Chairman Ballou and Ms. LeBlanc will continue to sign the manifest.

**IV. ADJUSTMENTS TO THE AGENDA**

Superintendent informed members a letter was received from the WLCTA and will be discussed in non-public as part of negotiations.

**V. PUBLIC COMMENTS**

Chairman Ballou informed the public that comments should be kept brief, 2-3 minutes; policy indicates 3 minutes per speaker.

Mr. LoVerme requested to discuss a summer school matter. This will be addressed at the next meeting.

Ms. Becky Sours, Wilton, questioned if the problem regarding arbitration mentioned in the Superintendent’s Report would be discussed. Superintendent responded that it is part of negotiations and will be discussed in non-public. She also questioned the replacement of the 3<sup>rd</sup> grade teacher as she thought this position was not being replaced and instead some moving around would occur. Superintendent responded a teacher is retiring and will be replaced with an elementary teacher as required to be in compliance with Board policy. Teachers can change a grade level and would take priority before hiring; this would go through administration. Ms. Sours noted resignation letters used to be published and requested to know why the food service director resigned. Chairman Ballou responded personnel matters are discussed during non-public. Mr. Vanderhoof added previously, we were not following Board policy and have been recently informed of this.

Mr. Matthew Simard, Lyndeborough, spoke regarding a motion he brought up at district meeting to put the \$81,000 that was added to the budget in a reserve fund. He read his motion from his attorney. Superintendent noted this needs to be an agenda item in advance; a person from the public cannot make a motion. Mr. Simard responded “you asked me to bring it here and I did.” Superintendent responded it would need to be part of the next agenda.

Ms. Lisa Post and Ms. Pam Altner, both of Lyndeborough, expressed support for Mr. Simard’s request.

Ms. Jessie Salisbury, Lyndeborough commended the music teacher for arranging the production of the ‘artist in residence’ at FRES and the PTO for sponsoring these. Ms. Susan Ciatto (PTO representative) clarified the PTO only partly funds this and expressed there are many involved to make this event successful.

Mr. Matt Mannarino, Wilton, congratulated the new school board and budget committee members and noted in his opinion the election results are an indication of the state of the district and shows support for Principal Tim O’Connell and hopes the members hear the message of the voters. He spoke of a statement he made at district meeting to make the superintendent position part-time. He retracts this and notes the district needs a full-time Superintendent and voices concern with it being Mr. Lane. He urged the Board to ask for his resignation and absent of that encourages the Board to review all of his decisions and to make that process as transparent as possible. A copy of his full statements are attached.

Ms. Heather Gibson, Lyndeborough, noted a letter that was received home from WLC regarding summer school.

Ms. Kelly Gibson spoke regarding Destination Imagination (DI). FRES had 3 teams attend that did extremely well. The youngest group, the Rising Stars did a marshmallow castle and rainbow lava. Ms. Sours team placed 1<sup>st</sup> place

114 and will go to state and another group placed 2<sup>nd</sup>. She requests the School Board recognize them similar to Student of  
115 the Month and for the students to show what they worked on. She notes DI dissolves in the MS and HS and this  
116 would help show our district in a more positive way. Chairman Ballou noted for full disclosure his granddaughter is  
117 on the noncompetitive team.

118  
119 Mr. Dennis Golding, Wilton, questioned if the Industrial Arts program was going away next year due to getting a  
120 bunch of 3D printers; this was mentioned to a student by an adult at school. Chairman Ballou responded that had not  
121 been discussed. Superintendent added conversations were had with the teacher regarding the long-term future of the  
122 program and today they discussed scheduling and it is fully enrolled; the information the student received is not  
123 accurate. In looking at professional development (PD) and technology, woodworking won't disappear but would  
124 diminish; it is student enrollment driven.

125  
126 Ms. Susan Ciatto, Wilton spoke regarding the elevator at FRES having issues and has been told not to use it as it gets  
127 stuck. She heard a student was stuck in the elevator today. Superintendent responded this will be part of his Board  
128 Report. He was informed at 3pm today and everything is fine.

129  
130 Ms. Olivia Binstead, Lyndeborough, spoke that she works at FRES and the inspection date is February 19, 2019; it is  
131 not up to date for inspection.

132  
133 Mr. Adam Lavallee, Lyndeborough spoke that this (elevator matter) is not a small thing to be overlooked.

## 135 VI. BOARD CORRESPONDENCE

### 136 a. Reports

#### 137 i. Superintendent's Report

138 Superintendent reported looking at the results of the town meeting we will need to come up with \$82,289 in  
139 reductions from the SAU presented budget. The MS-22 needs to be signed and sent to the DOE. Nothing is written in  
140 stone and transfers can be done. He spoke of the current budget being strained now although not frozen; he has gone  
141 through it account by account and is releasing funds as appropriate. "As we move toward spring, the encumbrances  
142 will become more clear such as propane and we may have encumbered more than we need". His goal is to have a  
143 1%-1.5% fund balance. All the purchase orders are approved through the SAU. He noted the WLCTA did have an  
144 arbitration piece which will be discussed in non-public. He reported multiple applicants for multiple open positions.  
145 The MS counselor position is not vacant as the counselor intends to return. He formed a committee to find a  
146 replacement for the position of the SPED Director. The goal is to have all positions filled as early as possible. He  
147 spoke regarding some retirements may be possible and per the CBA teachers have the option to not make it formal  
148 until after April 1 therefor it is not appropriate to announce any at this time. He confirmed the tentative number of  
149 retirements is 4.

150  
151 A question was raised how much arbitration costs the district. Superintendent responded it depends on the arbitrator  
152 and legal fees, there is a formal meeting; some may put forward a draft and the arbitrator will determine what is  
153 appropriate and what is not. It depends on the number of hours. He confirmed our attorney fees are \$300 per hour  
154 and we have to pay for mileage. He does not have a specific number.

155  
156 A question was raised if the \$81,000 is placed in a holding account does it impact what has to be sent to the state.  
157 Superintendent responded it does not affect this and the Board could choose to do this with any account.

158  
159 Superintendent spoke regarding the elevator at FRES and confirmed he received a report at about 2:50pm-3pm today  
160 that a student was in the elevator and unable to get out; the student hit the button and the police came. He confirmed  
161 the student went home on the regular scheduled bus and a staff person went to the student's home to check in.  
162 Regarding the lack of inspection, this will be dealt with in the morning. He was not aware of the malfunction or  
163 dysfunction of the elevator. If it does not have a valid inspection, it should not be used. Ms. Olivia Binstead spoke  
164 to say that technically you are not supposed to use it but she doesn't have a choice as she has a student who needs to  
165 access it.

#### 166 ii. Director of Student Support Services Report

167 Ms. Moore reported her last report was regarding LCS and this one is about FRES and the methodologies and  
168 programs for students who require special education. She gave a shout-out to all the staff who implement the  
169 programs and do a wonderful job. Her next report will be regarding WLC.

#### 170 iii. Director of Technology's Report

171 Superintendent provided an overview of Mr. Verratti’s report in his absence. Over break the internet was down for  
172 about 45 minutes but didn’t affect anyone. He spoke of discussing purchasing pieces including a machine that can  
173 cut wood based off of 3d drawing. “Parents are looking for advances in these areas and the science piece would hook  
174 into this”. He thanked Mr. Schneider for his help setting up for district meeting.

175 **b. Letters/Information**

176 **i. Anti-Vaping Detectors**

177 Principal Bagley spoke regarding previously coming to the Board requesting to purchase 8 anti-vaping devices and  
178 now has different feelings on the situation and would like to put the request on hold. The students had a presentation  
179 at WLC regarding the dangers of vaping. Education was provided to the students to not use these devices. He feels  
180 the students listened and walked away learning something. He believes the devices will probably help in the  
181 bathrooms but not elsewhere; vaping is happening in the hallways and bathrooms. There is no smoke, it’s a vapor  
182 and students “zero out” into their forearm (blow the vapor into their forearm). Cost is a factor and devices are only  
183 available from one company that he is aware of. Vaping is also a problem in the MS. He adds it would be nice to  
184 have a RSO (Resource Officer) to help out. He provided a document with answers to the questions the Board  
185 previously had, a pre-installation checklist and the quote. A new version of the device should be available in  
186 November and perhaps would be cheaper or more effective. The current cost is approximately \$8,000. The  
187 presentation given to students was from NH-Breathe which is state run group going to all schools. It’s free and if  
188 asked they would come back. Principal Bagley confirmed Mr. Verratti believes the vapor would still be detected  
189 even if students “zero out” because of the change in the air. Superintendent confirms there are no longer grant funds  
190 for an RSO and spoke regarding having an RSO in his building when he was Principal. The RSO in some  
191 communities works for the police department not the district due to the volume of time they spend at the school. He  
192 does not believe this district has that type of volume to make it cost effective as it would most likely come from our  
193 budget. Their pay scale is based on the state police pay scale and costs between \$30,000-\$40,000 with benefits that  
194 the police department has not the school district benefits (cost unknown). Chairman Ballou noted it would most  
195 likely be discussed in the future.

196  
197 **VII. CONSENT AGENDA**

198 There was no consent agenda to report.

199  
200 **VIII. FOOD SERVICE**

201 Superintendent reports that Mr. LoVerme has provided some information regarding his concern around the quality,  
202 consistency, and presentation of the food. Mr. LoVerme spoke in regard to this and had photos to show examples of  
203 the hot lunches. He voiced concern that a committee was started to look at the situation and “nothing was done”. He  
204 voiced concern with quality and presentation of food; Italian Ice was given to students beyond its date and was being  
205 sold a week prior, milk expired by one or two days and at room temperature. He voiced concern regarding the  
206 consistency of the food for example the same student receiving one piece of pizza is burnt and the other is not. He  
207 voices frustration as a school board member and parent. He questions what parents are paying \$4 a plate for. He  
208 requests immediate fix of these issues. He confirms not hearing similar reports coming from FRES, only WLC (LCS  
209 has the same food as FRES). He has asked for financial data going back 5 years. Members agree the issue of food  
210 service has been brought up at various times for some time. Chairman Ballou recommends a committee be formed to  
211 specifically look at food service. It is noted the Strategic Planning Committee started to look at this and the option of  
212 privatizing the program. Mr. Vanderhoof added, the committee did discuss it quite a bit last year and it should be  
213 considered that privatizing didn’t seem to solve anything, there are not any promises bringing in an outside vendor.  
214 Some schools had success and some things got better and some stayed the same. He agrees it is probably best to have  
215 a separate committee formed. A suggestion was made to look at what FRES is doing and why there are differences.  
216 Ms. LeBlanc added that the Strategic Planning Committee didn’t focus on the quality of food, more of the financial  
217 piece and agrees a separate committee is best. Chairman Ballou questioned if the Board would entertain having it on  
218 the agenda to form a committee; no objection heard. This will be on the next agenda.

219  
220 Chairman Ballou informed members as a point of clarification that the Chairman is technically allowed to vote and  
221 he will vote. He offered to vote and comment only after the other members as to not influence any votes. Mr.  
222 Vanderhoof voiced he didn’t feel this was necessary and should vote with everyone. A question was raised if hand  
223 votes should be used. It was noted however the votes are done, it needs to be consistent. The consensus is voice votes  
224 and the Chairman will vote with everyone.

225  
226 **IX. ACTION ITEMS**

227 **a. Approve Minutes of Previous Meeting**

228 *A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. Lemire to approve the minutes of March 5, 2019*  
229 *as amended.*

230 *Voting: seven ayes; two abstentions from Mr. Clark and Ms. Cloutier-Cabral, motion carried.*

231

232 **b. Update Board Member Contact List**

233 Superintendent informed members to provide any changes or updates to the SAU regarding their information. Cell  
234 phone numbers are important in case of a need to contact members over the weekend.

235

236 **c. Approve School Board Meeting Dates**

237 Superintendent provided an overview of the draft dates for board meetings for next year. It is his intention to bring  
238 forward a full working budget number to include personnel on the first joint meeting. There will be adjustments  
239 along the way for example in benefit. He will use a 5% increase to start and in November when the actual rates are  
240 available it will be adjusted.

241

242 *A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. LeBlanc to approve the school board meeting*  
243 *dates for 2019-2020. \**

244

245 Mr. LoVerme requests to move the meeting on December 10 to December 17; no objection heard.

246

247 *\*MOTION amended by Mr. LoVerme to include "as amended" SECONDED by Ms. LeBlanc.*

248 *Voting: all aye; motion carried unanimously.*

249

250 **d. Release of Special Education Capital Reserve Funds**

251 Superintendent reported 4 additional students moved in and entered the RISE program; these were not budgeted. The  
252 RISE program has been discussed on multiple occasions. It saves the district \$49,000-\$50,000 per student. Our fund  
253 balance is normally \$150,000 and we have \$133,000 cost we didn't anticipate. He is requesting the Board approve  
254 the recommended specific motion in the document he provided which would allow the Trustee of the Trust Funds to  
255 withdraw \$125,000 from the Educating Educationally Disabled Children Capital Reserve. He confirmed this is for  
256 the rest of the year and we are "in the red" with these accounts. He confirmed the balance of this capital reserve is  
257 \$250,000. Concern was raised this is a "fairly big chunk" and would be another year before funds could be added to  
258 this capital reserve. Mr. Vanderhoof would prefer to use the fund balance vs. the capital reserve. Superintendent  
259 confirms funds could be taken out in increments and the Board could motion for a partial amount. In the middle or  
260 late April, he could return when there is a better concept of the fund balance. He notes there is also a cash flow issue,  
261 the bond payment and balloon checks coming up. He confirms 3 of the 4 students came in in the beginning of the  
262 school year therefore we won't need this large of a chunk next year as they are already included. Ms. Moore  
263 confirmed students are enrolled in the RISE program based on a diagnosis of autism by a physician or psychiatrist.  
264 Superintendent adds we did anticipate some of this and did bring a transfer of \$50,000 and discussed there may be  
265 additional. He is confident now in what is needed. This capital reserve has been in place for many years and not used  
266 to his knowledge. He is requesting for at least half of the \$125,000 at this time which would allow for some  
267 flexibility but he will still approve all expenses prior to purchase orders being created. Given the business  
268 administrator leaving in a month he needs to have accountability of all funds. Chairman Ballou shares the concern  
269 and understands the cash flow issue. Chairman Ballou confirms not much has been added to this capital reserve and  
270 the number was set 12-15 years ago, perhaps that should be looked at again to see if it is appropriate.

271

272 *A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. Lemire for the WLC School Board to approve the*  
273 *release of \$80,000 from the Educating Educationally Disabled Children Capital Reserve, at this time, to*  
274 *accommodate for the increased cost to serve additional students in the RISE program.*

275 *Voting: all aye; motion carried unanimously.*

276

277 Superintendent noted these funds can only be used for this purpose and the Board will be kept informed.

278 **e. Sign MS-22**

279 Superintendent provided an overview of the MS-22 noting a line item budget needs to be submitted to the DOE on  
280 time (March 29) reflecting the approved budget for 2019-2020 of \$12,679,674. This would include the reductions of  
281 \$82,289 from the SAU proposed budget. He provided a document which shows the recommended lines to be  
282 reduced which are included in the MS-22. If the Board decides to fund from other accounts, it would go through the  
283 transfer process which is a matter of public record and the Budget Committee would be aware. He confirms this does  
284 not restrict the Board from putting the \$81,000 into a holding account to be designated as discussed. The

285 recommended reductions to the lines include changes in salary plus FICA and NHRS for 1 of the 3 potential  
286 retirements, for a new MS math teacher, for a new MS science teacher; reducing electricity and oil due to more  
287 current CPI information, eliminate the request for the athletic trainer, eliminate request for FRES stage curtain and  
288 reduce furniture replacement for WLC; a grand total of \$82,289. Mr. Vanderhoof noted that two more poignant  
289 items have been salaries and utilities for adding money back into the budget and it seems odd they are the first things  
290 we are taking money away from. Superintendent confirmed there is not a reduction in staff. Discussion was had  
291 regarding the athletic trainer and a question was raised how many times was there a need. Superintendent responded,  
292 he doesn't think there was ever a time we didn't need one, we just couldn't find one. He explained we are not  
293 marketable for a position like this as a full-time person is not needed and a larger school district may have a 30-40-  
294 hour position. They investigated having an EMT or ambulance but none were willing to provide the service we need.  
295 If we did find a service, he would be willing to come back to the Board to see if it can be funded. The MS-22 will be  
296 signed at the end of the meeting.

297 **f. Policies-2<sup>nd</sup> Readings**

298 **i. BZZZ-School Board Member Stipends**

299 Superintendent reviewed this is the 2<sup>nd</sup> reading and is a formal process for school board member stipends. A form  
300 will go out to members the first week of September; the stipend (\$100) is paid out in the first pay period of March.  
301 Mr. Vanderhoof suggested to strike "any expenses related to" in the second sentence of the first paragraph and it  
302 should read "The purpose of the stipend is to reimburse board members for performing the functions of a board  
303 member". He also suggests turning in the form should be required and not assumed the stipend is not wanted. Mr.  
304 Legere agrees from an auditing stand point and suggests if the person doesn't want to sign it or doesn't, perhaps we  
305 write declined signature. It was noted a member could be appointed after the time the form goes out. Superintendent  
306 noted it can be amended to include something like, "Board members appointed after September 1 has 30 days" etc.  
307 This policy will be brought back for a 3<sup>rd</sup> reading.

308 **ii. EB-Safety Program**

309 Superintendent reviewed this is the 2<sup>nd</sup> reading. Changes were recommended through the JLMC, a state required  
310 committee, and are to adhere to appropriate language from the DOE.

311  
312 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Vanderhoof to accept the changes to policy EB-*  
313 *Safety Program as presented.*

314 *Voting: all aye motion carried unanimously.*

315

316 **iii. EBBB-Accident Reports**

317 Superintendent reviewed changes to this policy are recommended through the JLMC to make the language  
318 appropriate. This is the 2<sup>nd</sup> reading.

319

320 *A MOTION was made by Ms. Lemire and SECONDED by Mr. Legere to accept the changes to policy EBBB-*  
321 *Accident Reports as presented.*

322 *Voting: all aye motion carried unanimously.*

323

324 **iv. GBEBB-Staff Dress Code**

325 Superintendent reviewed this is the 2<sup>nd</sup> reading. Changes are in red. Theme days include spirit week and he believes  
326 it is appropriate for teachers to participate.

327

328 *A MOTION was made by Ms. LeBlanc and SECONDED by Ms. Fisk to accept the changes to policy GBEBB-Staff*  
329 *Dress Code as presented.*

330 *Voting: all aye motion carried unanimously.*

331

332 **X. COMMITTEE REPORTS**

333 **i. Facilities Committee**

334 Superintendent reported the Facilities Committee had a walk-through of LCS. There have been no heating issues this  
335 winter, no leaks, painting does need to be done as approved through the budget process. The building is in good  
336 shape and teachers and students seem to be enjoying the building. It was suggested to place the chairs and waste  
337 baskets on top of the tables to clean underneath at the end of the day and teachers to have spray cleaner available to  
338 clean the tops in the morning. Superintendent agreed.

339

340 **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

341 **a. Resignations**

- i. **Lise Tucker, Business Administrator**
- ii. **Robert Deignan, Food Service Manager**

344 Superintendent reviewed the above resignations. Ms. Tucker is departing on April 19. The business administrator is a  
345 board interviewed position; we can work with the Municipal Association during transition. Ads have been placed for  
346 both positions. Mr. Deignan will be departing June 30.

## 347 348 **XII. BOARD BUDGET DISCUSSION**

349 Mr. Vanderhoof spoke regarding the reserve fund discussed earlier. He would like it to be an action item on the next  
350 agenda to create a reserve fund in the amount of \$81,000. Superintendent clarified it is not a “reserve fund” but a  
351 “holding account”. Reserve fund requires public vote. Superintendent confirmed you cannot keep using it year after  
352 year; the fund balance is returned to the tax payers at the end of the year. He added we would look at usage and how  
353 many gallons of fuel are used and could be determined it is not needed. Funds in a holding account will still show on  
354 the budget line but cannot be released without a vote from the School Board; not a budget transfer. If we were half  
355 way through the year and determined, we need a portion of the \$81,000 we request to withdraw a certain amount to  
356 pay the bill. Funds are split up over all the buildings as the DOE requires us to create expenditures by school.

357  
358 Superintendent confirmed even though there is not a lot of participation in the tennis program, the court is used by  
359 community members. Annual repairs will be done as needed as included in the CIP. We will have a girls’ tennis team  
360 but not a boys’ team. The van will be used for transportation which saves some cost.

## 361 362 **XIII. PUBLIC COMMENTS**

363 Mr. Adam Lavallee, Lyndeborough, spoke regarding the \$81,000 that was voted on and approved by the town and  
364 suggested you should read exactly what Mr. Bujak said and nowhere did he say he wants it to be put into a fund and  
365 he (Mr. Bujak) also said it was for non-union staff to get raises. Mr. Lavallee spoke of the elevator issue at FRES  
366 and suggests the insurance company be called as you wouldn’t be covered since you had prior knowledge. He also  
367 spoke regarding “zeroing out” regarding vaping as he has a different definition. He believes education is the best  
368 approach and notes students are doing it in the classrooms. He notes his wife was the substitute nurse when the  
369 students had the vaping presentation and they had several questions. He spoke of kids latching on to anything that is  
370 untrue and the importance of being sure the information is 100% true. He suggests teaching students about vaping in  
371 the 4<sup>th</sup> grade.

372  
373 Mr. Matt Simard, Lyndeborough, spoke regarding the holding fund and it is not denying anyone the use of that  
374 money, it only means by putting it into the holding fund so there is public discussion. He spoke of discretionary  
375 funding and if you have to move money around no one knows where it went; the School Board is allowed to do that.  
376 This only allows the public, who paid for it, to see where it went; this is the only thing the holding fund does. Mr.  
377 Clark question why you would want to stop there. Mr. Simard spoke that the School Board and Budget Committee  
378 outlined what they needed to run the school and takes into account the concerns of the public. They are always able  
379 to give cash back. The \$81,000 was approved over that amount and he would like to see where it went. Mr. Clark  
380 questioned if he would want to see that type of transparency for more than the \$81,000. Yes, Mr. Simard responded.  
381 Chairman Ballou notes the Board will discuss it at the next meeting. Mr. Simard added, “if you didn’t need it and it  
382 stayed where it was, public trust would go through the roof”.

383  
384 Ms. Susan Ciatto, Wilton spoke regarding Mr. Bujak’s vote, voiced that also it was to include raises for non-union  
385 staff as the budget did not include this.

386  
387 Ms. Lisa Post, Lyndeborough spoke regarding the “special education funds that are moving over for this year” and  
388 questioned if we will receive revenue in the March/April payment to offset what we are spending. Superintendent  
389 responded he does not believe it meets the threshold (\$49,000) for CAT aide. She questioned how many times the  
390 police came to the schools. Principal Bagley to research this. She voiced the Milford’s food service program  
391 increased after they started a culinary program and on WMUR she saw that a student began a program at the school  
392 for those who didn’t have funds to pay off their food service account balances and raised funds to wipe them out.

393  
394 Ms. Laura Gifford, LCS school nurse, questioned if someone is on the teacher contract (CBA) is there anything that  
395 would limit the teacher from talking to the School Board directly; is there a rule or restriction. Superintendent  
396 responded there is a codicil in the contract that the WLCTA can request a meeting with the Board Chair at any time.  
397 She questioned, if we see a board member can we talk to them. Chairman Ballou explained when we leave the table

398 we are board members but have no authority to do anything unless designated by the Board, we cannot make any  
399 promises, cannot take any action and cannot be student, or personnel related.

400  
401 Ms. Hastings questioned how many times the athletic trainer would have been needed and used during the school  
402 year. Superintendent responded he doesn't have specifics on minor or major injuries in which a trainer would benefit  
403 the student. An athletic trainer also has a background and knowledge to help students in other ways other than just  
404 injuries, such as a student athlete with asthma. He confirmed the athletic trainer was removed from the MS-22.

405  
406 Ms. Kelly Gibson, Wilton, questioned if the trainer could give injections, Superintendent confirmed no, it would be  
407 the school nurse. She spoke to the Board indicating she sent an email to them and Mr. Dailey responded he would  
408 forward it to the Board. She questioned if anyone was planning on responding to the email sent 3 weeks ago.  
409 Chairman Ballou noted he has not read this email she is referring to and has just been nominated Chairman this  
410 evening. She voiced disappointment and feels she is being ignored. She adds, there are over 230 signatures that were  
411 about the subject. Regarding food service, she spoke of working for café services and sees the pros and cons and  
412 notes the community at large would be happy but it may not be the best economical choice. She further adds that  
413 people are happy with the food at FRES and not WLC. "Chef Deb is an amazing person and works diligently. The  
414 food is the same but the presentation is different and if you don't go through your product and if you have anything  
415 moldy you have to get rid of it or it will all be moldy. We need to dive into what Chef Deb is doing and suggests to  
416 put her in the director position so she can help the district". She spoke of the SPED capital reserve and says she  
417 knows of 3-4 students who need to use these funds for service and tells the Board the numbers are inaccurate. She  
418 spoke of an adult that should have had out of district placement for 2 years and that this was an issue with the last  
419 district also; if they did have (out of district placement) it would be eaten up.

420  
421 Mr. Bill Ryan, Lyndeborough spoke to clarify a misconception regarding the non-union staff not getting raises. He  
422 notes Superintendent Lane has said there was a line item for this. They are being taken care of, they have not been  
423 overlooked.

424  
425 Ms. Post spoke regarding the \$81,000 holding account that Mr. Simard brought up on the floor at district meeting to  
426 be considered and was told to come here. Chairman Ballou responded it will be on the next agenda.

427  
428 **XIV. SCHOOL BOARD MEMBER COMMENTS**

429 Mr. LoVerme questioned if the towns pay to use the schools for meetings. Superintendent responded there is a  
430 building usage formula and depending on the classification it falls under, they may or may not get charged. Mr.  
431 LoVerme thanked Mr. Erb and his staff for staying late after the town meeting to clean up.

432  
433 Ms. LeBlanc welcomed the new members Mr. Clark and Ms. Cloutier-Cabral.

434  
435 Mr. Clark spoke regarding Con-Val filing a lawsuit to get more aid from the state and questioned if the Board would  
436 like to do anything to join that and file a brief in favor or not. Superintendent responded, that is a Board discussion  
437 and if members want this as a topic it would need to be on the agenda; some information has been provided to the  
438 Board. Mr. Clark spoke of the concept to contact the Board by email and that some boards have a combined email.  
439 The government uses other options such as YouTube, Twitter etc. and he would like to look into other options as  
440 well. He adds the public can videotape a board meeting but the cost for the Board to do it would need to be  
441 investigated.

442  
443 Chairman Ballou welcomed the new members and encouraged them to attend NHSBA's new board member  
444 orientation and other topics are offered such as nonpublic. He suggested the Board may want to have a workshop for  
445 down the road to talk about meeting norms, right to know etc. as all could use a refresher. He has been thinking of  
446 future agenda building. Currently, when things come up they just get added and would like more organizing of it in  
447 general and perhaps it's something that can be voted on. Regarding board correspondence, he suggests having some  
448 sort of form or some way public can enter information and have it part of board correspondence just like a letter, it is  
449 public information.

450  
451 Ms. Lemire commented that she assumes the information that the Strategic Planning Committee gathered on food  
452 service will be shared with the new food service committee. She believes an analysis was done on how much each  
453 building lost in funds. Superintendent responded, he has all the information and it will be provided.

454

455 Ms. Cloutier-Cabral thanked the members for welcoming them and will have questions. She is interested in  
456 discussing the Con-Val suit and options around this and would like it to have this as a future agenda item.

457

458 Mr. Legere questioned if there was an internal committee of the staff. Superintendent responded no. Mr. Legere  
459 spoke of a food service waste analysis that he believes was done and suggests it be included. Mr. LoVerme  
460 responded he had asked for this but did not receive it. Mr. Legere noted policy BIA-New Board Member Orientation  
461 should be provided to new members. Superintendent responded he will distribute the information but did not want to  
462 do this all at once; it is in process.

463

464 **XV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

465 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Vanderhoof to enter Non-Public Session to discuss*  
466 *personnel and student matters RSA 91-A: 3 II (A) (C) at 8:46pm.*

467 *Voting: all aye via roll call vote; motion carried unanimously.*

468

469 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Lemire to extend the time period to choose an*  
470 *arbitrator for the WLCTA level 4 grievance by five (5) calendar days and in order for the board to meet with the*  
471 *WLCTA officers to discuss their request.*

472 *Voting: (7-0-2) seven ayes, two abstentions from Mr. Vanderhoof and Mr. Legere; motion carried.*

473

474 *A MOTION was made to exit the non-public session at 10:37pm by Mr. LoVerme and SECONDED by Ms. Lemire.*

475 *Voting: (9-0) all aye; motion carried unanimously.*

476

477 **RETURN TO PUBLIC SESSION**

478 Public session reconvened at 10:37p.m.

479

480 *A MOTION was made to seal the non-public session minutes by Mr. LoVerme and SECONDED by Ms. Lemire.*

481 *Voting: (9-0) all aye; motion carried unanimously.*

482

483 Discussion of future calendar dates.

484

485 *A MOTION was made to change the April 23<sup>rd</sup> school board meeting to April 30<sup>th</sup> by Ms. Lemire and SECONDED*  
486 *by Mr. LoVerme.*

487 *Voting (9-0) all aye; motion carried unanimously.*

488

489 **XVI. ADJOURNMENT**

490 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Lemire to adjourn the Board meeting at 10:39pm.*

491 *Voting:(9-0) all aye; motion carried unanimously.*

492

493 *Respectfully submitted,*

494 *Kristina Fowler*

495